

Minutes of the Village Board of Waterman held Tuesday, November 10, 2020

The meeting was called to order at 6:35 p.m.

Roll Call: Radtke, Pearson, Beach, Fenske, Data (Feitlich & Johanningsmeier Absent)

Approve Agenda: Trustee Pearson motioned to add "Discuss Assignment of Board Committees" to New Business. Trustee Feitlich motioned to add "Discuss update of Finance & Personnel November 9th meeting" to Committee Reports. Trustee Radtke motioned to add "Discuss trash at parks" to New Business. Clerk Pool motioned to add "Approve Hydrant Repair Bid" and "Approve Waterman Community Chest Donation" to New Business. Trustee Pearson motioned to add "Discuss update of WWTP Sludge Project" to Committee Reports. Trustee Radtke motioned to approve the agenda as amended. Trustee Feitlich 2nd. Roll call vote passed 4/0.

Approve Minutes: Trustee Pearson motioned to approve the minutes from the October 13, 2020 regular meeting. Trustee Radtke 2nd. Roll call vote passed 3/0 with Trustee Feitlich abstaining.

Accept Council Approval Reports: Trustee Feitlich motioned to accept the Council Approval Reports as presented. Trustee Pearson 2nd. Roll call vote passed 4/0.

Accept Petty Cash Report: Trustee Feitlich motioned to approve the petty cash report as presented. Trustee Pearson 2nd. Roll call vote passed 4/0.

Accept Treasurer's Funds Report: Trustee Feitlich motioned to approve the Treasurer's Report as presented. Trustee Radtke 2nd. Roll call vote passed 4/0.

Mayor's Report

Wild Carrot food vendor truck has been operating. They have had a successful start. They are open Saturday mornings and Monday and Thursday evenings.

Pub West has advertised they are looking to rent their kitchen Friday through Sunday.

The Village has four trustee openings, and the village president positions open in the next election. Petitions are due by December 21st.

Correspondence – Nothing

Staff Reports

New part-time officer, Ryan Wittenauer, was sworn in.

Retired Police Chief Breese submitted a letter of request to be a volunteer of the PD to contribute to trainings and school events.

Request for Consideration

Our Nationwide Financial representative presented a new 401(a) retirement plan that would better suite the villages needs.

Minutes of the Village Board of Waterman held Tuesday, November 10, 2020 - continued

Committee Reports

Water & Sewer –Pearson

Clerk Pool advised the quarterly utility bill were mailed on November 6th.

We are still waiting for confirmation from Norm Beeh whether the WWTP sludge can be land applied. We will need to request bids to move forward with the sludge removal next fiscal period potentially in the spring.

Streets & Alleys – Johanningsmeier

Clinton Township advised they are not interested in the Waterman Rd. transfer and until all parties involved agree, this issue is tabled.

Public Safety – Nothing

Buildings, Grounds, and Equipment – Data

Pete Robinson requested to use Lions Park to set up a holiday lights show Friday-Sunday from November 28 – December 20. He would like access to the shelter house. He would be selling hot cocoa and fudge. He also requested to do this event for the next 3 years. He agreed Boy Scouts can use the shelter per their rental agreement on December 12. There was discussion of concern of the timeliness of the park cleanup. Trustee Radtke motioned to approve the Waterman Holiday Lights Parade. Trustee Fenske 2nd. Roll call vote passed 4/0.

The committee advised they will be renovating the tennis court. Trustee Fenske offered to do the painting of the lines and it will get seal coated in the spring. They will be seal coating the skate park as well.

Instead of renovating the police office completely the committee has changed gears to renovating the entire village hall by replacing the ceiling tiles, flooring and painting while switching the PD offices and the Clerk's office.

We will need to wait until Pete is done with the Lions Shelter before winterizing it.

Finance & Personnel – Tony Feitlich

Trustee Feitlich motioned to approve the 2020 Tax Levy as presented. Trustee Fenske 2nd. Roll call vote passed 4/0.

Clerk Pool provided job descriptions for the clerk and treasurer for the committee to review. Our goal is to establish the correct checks and balances for the department.

Trustee Radtke discussed some concerns regarding the new time clock. President Beach prefers Chief Cicci does not utilize the time clock, but the Board unanimously agreed he should use it. It was also decided that Public works should not be working through their lunches.

Minutes of the Village Board of Waterman held Tuesday, November 10, 2020 - continued

Economic Development – Tony Feitlich – Nothing

Zoning – Sarah Radtke

Trustee Radtke advised snow fences are allowed within the village without a permit.

Planning Commission: – John Ecker

Regional Planning Commission – Linda Swenson - Nothing

Public comment – Nothing

Old Business

Trustee Radtke presented a Zero Tolerance Policy to implement for village employees.

New Business

President Beach removed Trustee Fenske as the chair of the Public Safety committee and from the Finance and Personnel committee. There was discussion in getting new members assigned to replace him.

Trustee Radtke advised she has been walking the parks and cleaning up trash. As well as reporting damage and requesting public works to remedy the situation. There was discussion regarding the need to fill the Superintendent of Public Works position to be a leader and prioritize daily needs. President Beach requested the Finance & Personnel Committee meet to discuss further.

Trustee Feitlich motioned to approve Bob Kyler Excavating LLC bid for the hydrant repair at ICMS. Trustee Pearson 2nd. Roll call vote passed 4/0.

Trustee Fenske motioned to approve a \$500.00 donation to the Waterman Community Chest. Trustee Pearson 2nd. Roll call vote passed 4/0.

Executive Session

Trustee Fenske motioned to enter executive session at 9:00 p.m. Trustee Feitlich 2nd. Roll call vote passed 4/0.

Trustee Feitlich motioned to exit executive session and reenter the regular meeting at 9:38 p.m. Trustee Fenske 2nd. Roll call vote passed 4/0.

Adjournment

Having no further business to conduct, the meeting was adjourned at 9:38 p.m. The next regular meeting will be held Tuesday, December 8, 2020 at 6:30 p.m.

Minutes of the Village Board of Waterman held Tuesday, November 10, 2020 - continued

Respectfully submitted,

Abigail Pool

Approved